



Tarleton Parish Council

Mr N Leadbetter - Clerk to the Parish Council
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6th March 2019

To Councillors: Mr J Kay, Mr M Barron, Mrs I Baybutt, Mr R Bryan, Mrs R Evans, Mr R H Latham; Mrs S Lockwood; Mr J Mee, Mrs D Slater; Ms A Sutton and Mrs D Wareing

**A Meeting of the Parish Council will be held on Monday 12th March 2018 at 7.30pm
at the Pavilion, Carr Lane, Tarleton**

You are hereby summoned to attend

Members of the public are cordially invited to attend

A period of up to 15 minutes will be provided for a Public Forum before the meeting.

Agenda

1. To receive the Chairman's welcome and opening remarks
2. To receive apologies
3. To receive any declarations of interest
4. To consider and approve the minutes of the previous meeting of the Parish Council
5. To receive **Clerk's report** (for information only)
6. To receive reports from **Parish Council Working Groups** (for information only)
7. **Financial matters**
8. **Review of the system of internal control**

The Council is asked to resolve to approve the attached documents and the appointment of an internal auditor for the Council:

- a) The Councils Risk Assessment Register 2019 inc both financial and non-financial risk
 - b) The Councils Fraud and Corruption Statement 2019
 - c) The Councils Statement on Internal Control 2019
 - d) The Councils Internal Audit arrangements including:
 - I. A review of the effectiveness of internal audit 2019
 - II. An internal audit testing schedule 2019
 - III. To confirm the appointment of the Council internal auditor for 2019
9. **Planning** - To consider the weekly list of planning applications:
- a) 2018/1336/ARM 9 Mere Brow Lane, Tarleton, Preston, Lancashire, PR4 6JP.
 - b) 2019/0030/FUL Johnsons Farm, Johnsons Meanygate, Tarleton, Preston,
 - c) 2018/1195/PNP Sunnyfield, Middle Meanygate, Tarleton, Preston
 - d) 2019/0064/PNC Farm Buildings, Blackhurst Farm, 396 Blackgate Lane, Tarleton,
 - e) 2019/0103/FUL Moss House Farm, Higher Lane, Holmes, Tarleton, Preston
 - f) 2019/0066/FUL 9 Mere Brow Lane, Tarleton, Preston, Lancashire, PR4 6JP
 - g) 2019/0147/FUL 15 Astland Gardens, Tarleton, Preston, Lancashire, PR4 6SX

10. Street Naming Project

West Lancashire BC has a responsibility of providing addresses for all properties in the Borough. These addresses are used by Council services and are also used by Royal Mail, the emergency services, the statutory undertakers, credit agencies, navigation systems, delivery companies and many other private businesses. As part of this addressing role they have to provide road names for new development sites across the Borough.

Ideally, the Borough Council are looking for unique road names which relate to local features, the character, history or geography of the area. It is appreciated that it is not always possible to do this and for larger development proposals the Borough Council like to use road names grouped by themes, which it is felt helps provide some sense of common identity. The Council would therefore welcome the use of linked themes in nominated choices.

To help the Borough Council in their assessment of the nominations Parish Councils are asked to provide a concise reason or justification for each of the chosen names that are submitted. A simple form to record choices is provided. Members are asked to resolve to provide a list of names for consideration. This list needs to be provided by the end of March.

11. Tarleton Parish Council – Elections May 2019

Members are asked to note the timetable for Parish elections, including this Parish, with Polling Day scheduled for Thursday 2 May 2019

12. Overgrown Hedges / Dog Fouling

Cllr Barron to raise matters for attention and potential action

13. The Great British Spring Clean Up 2019

West Lancashire BC will again be supporting Keep Britain Tidy's "Great British Clean Up". They are encouraging Community Groups to organise clean-ups and will assist with the provision of bags and litter picking equipment. The Borough Council will also collect bagged waste that had been collected and disposed of it appropriately.

This year's initiative is set to last just over a month, between 22nd March and 23rd April, thus giving additional time for people to organise and participate in local clean ups. The focus this year relates to improving the environment.

Members are asked to consider how the Parish Council may contribute to this initiative.

14. Correspondence - to note the appendix of items. Details of which will be available at the meeting for Councillors and members of the public

15. To confirm the **date and location** of the next meeting scheduled for **Monday 8th April 2019** at 7.30pm at the **Pavilion, Carr Lane.**

Neil Leadbetter

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Clerk, Tarleton Parish Council