



# Tarleton Parish Council

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8th May 2018

**To Councillors:** Mr J Kay, Mr M Barron, Mrs I Baybutt, Mr R Bryan, Mrs R Evans, Mr R H Latham; Mrs S Lockwood; Mr J Mee, Mrs D Slater; Ms A Sutton and Mrs D Wareing

**Notice of the Annual Meeting of Tarleton Parish Council to be held on  
Monday 14th May 2018, at the Pavilion, Carr Lane, Tarleton.**

**The Council Annual Meeting will follow the conclusion of the Annual Parish Meeting (7pm),  
The Council Annual Meeting will be no earlier than 7.30pm and no later than 8.00pm**

You are hereby summoned to attend

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Members of the public and the press are cordially invited to attend

## Agenda

1. **To elect a Chairman for the next 12 months**
2. **To elect a Vice Chairman for the next 12 months**
3. **To receive apologies for absence**
4. **To consider and approve the Minutes of the Meeting** held on 9th April 2018
5. **To receive Declarations of Interest**
6. **To appoint Council representatives** to the working groups
7. **To appoint a Council representative** to the an outside body
8. To receive a proposition that the **dates for Council Meetings** for the ensuing year are set
9. **Financial matters**
10. **Annual Internal Audit Report 2017/18**  
To resolve receive the report of the internal auditor. There were no matters arising.
11. **Annual Governance Statement 2017/18** To resolve to authorise the Chairman and the Clerk to sign Section 1 Annual Governance Statement 2017/18
12. **Accounting Statements 2017/18** To resolve to authorise the Chairman and the Clerk to sign Section 2 Accounting Statements 2017/18
13. **Planning - to consider the weekly list of planning applications**
  - a) 2018/0324/OUT T Ascroft & Sons Ltd, 2 - 4 The Marshes Lane, Mere Brow, Tarleton
  - b) 2018/0329/FUL Worthingtons Farm, Park Lane, Tarleton, Preston
  - c) 2018/0345/FUL Sports Pavilion, Carr Lane, Tarleton, Preston
  - d) 2018/0347/FUL Huntapac Produce Ltd, 293 Blackgate Lane, Tarleton
  - e) 2018/0447/PNH 105 Southport New Road, Tarleton, Preston

**14. Clerks Report (for information only)**

**15. Information & Data Protection Policy (enclosed)**

The General Data Protection Regulation (GDPR) which becomes law on 25<sup>th</sup> May 2018.

Members are asked to resolve to adopt a Model Policy (principally designed by the Society of Local Council Clerks)

**16. Mere Brow Village Hall (MBVH)**

Members will recall that MBVH previously received a three year interest free loan from the Council for which the final repayment will be received in May 2018. MBVH have requested a further loan of £20,000 principally to upgrade the downstairs toilets whilst providing disabled toilet facilities as part of the redesign. Members are asked to resolve to provide an interest free loan of £20,000 to MBVH.

17. To confirm the **date and location of the next meeting** scheduled for Monday 11 June 2018 at 7.30pm at the Pavilion, Carr Lane

18. To receive a proposition that **members of the public are excluded from the meeting** under the Public Bodies (Admission to Meetings) Act 1960 Para 2 for the next matter on the agenda for the reason of confidentiality of the business to be transacted

**19. The Tarleton Masterplan**

This is a document in the ownership of the The Lord Lilford Estate and Acland Bracewell Surveyors Limited. It has been produced to assist West Lancashire BC in preparing their Local Plan Review and to inform the next stage which is the Borough Council's Preferred Options Paper. Members have received a copy of the Masterplan and have been briefed as to its content by Acland Bracewell. Members are now invited to consider a response to the questions posed by The Director of Development and Regeneration at WLBC in relation to The Masterplan

*Neil Leadbetter*

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Clerk, Tarleton Parish Council